



# HELPEFUL READING MATERIAL FROM **NIACS AND RICS BOOKS**

**The National Individual Asbestos Certification Scheme (NIACS) is the new and unique competency scheme for individual certified asbestos inspectors**

## Recommended reading

A Comprehensive Guide to Managing Asbestos in Premises (HSG 227)	HSE	Dec 2002	5920	£12.50	This guidance is aimed at people who have a duty to manage the risks from asbestos-containing materials in premises, i.e. building owners, tenants and anyone else who has any legal responsibilities for workplaces and will also be useful to those in more complex organisations. This guidance also covers the new duty to manage asbestos in non-domestic premises, regulation 4 of the Control of Asbestos at Work Regulations 2002 (CAW), that came into force in October 2002.
A Guide to the Asbestos (Licensing) Regulations 1983 as amended	HSE	Jan 1999	5113	£6.00	This book provides guidance and advice for those who have to comply with the Asbestos (Licensing) Regulations 1983, as amended by various legislation. The Regulations generally ban work with asbestos insulation, asbestos coating or asbestos insulation board (AIB) unless it is carried out by an employer or self-employed person who holds a licence granted by the Health and Safety Executive.
Asbestos: RICS Guidance Note	RICS Books	May 2003	6238	£40.00 RICS Members: £30	As a chartered surveyor you need to understand the implications of Asbestos in buildings. This new guidance note will give you all the practical guidance you need on this widespread and hazardous material. Whether you are conducting a survey or giving advice, you must be aware of your obligations, the regulatory requirements in force and the penalties for non-compliance. The Control of Asbestos at Work Regulations 2002 widens the scope of the surveyor's responsibilities in this area, offers new commercial opportunities but also poses many threats to the unprepared. This practical guide will help you understand the dangers to health and business, protect your PI insurance, comply with the latest legislation and regulations and implement and effective management plan.
Asbestos and Man-Made Mineral Fibres In Buildings	Thomas Telford	Aug 1999	5139	£15.00	This book provides advice on the identification and handling of materials containing mineral fibres, and on any risk they may pose to people at home and in other settings. Environmental health professionals, particularly local authority staff with responsibility for public buildings and housing, building owners and managers, maintenance engineers, fire officers, surveyors and consultants will also find this document extremely valuable.
Asbestos Essentials - Task Manual	HSE	Jun 2001	6355	£8.50	This guidance tells you where you are most likely to find asbestos and how to protect yourself when working with it. It contains a range of task guidance sheets and equipment and method guidance sheets which describe how the work should be carried out, what equipment to use and how to use it. It will be particularly useful for anyone involved in building maintenance, repair or refurbishment work, such as plumbers, carpenters and electricians. It will also be useful to other workers, not normally associated with the building trade; for example computer installers, cabling installers, fire alarm installers and telecommunications engineers, who may also disturb asbestos during their work. Safety representatives will also find this guidance useful.

Asbestos for Surveyors	EG Books	Nov 2004	7994	£25.00	This is a practical reference guide to asbestos for surveyors of buildings. It provides them with the background information on asbestos that may not be readily available to the non-specialist in this area. This book is based around the recent Control of Asbestos at Work Act 2002. It is intended to be a guide to the technical aspects of asbestos, the types of materials to be found and why it was originally used. The book will illustrate where it may be found in buildings, what type of survey is required and how to undertake it. Lastly, it is important to understand what information the dutyholder needs from the surveyor to compile an adequate management plan. Although the book refers to the BOHS P402 qualification, the background information on asbestos and its applications in buildings may also be useful for candidates on the NIACS / AIDE qualification: The R.S.P.H - Level 3 Certificate in Asbestos Inspection Procedures.
Introduction to Asbestos Essentials	HSE	Dec 2001	6374	£12.50	This publication is aimed at employers, contract managers, site agents, safety representatives and self-employed contractors involved in maintaining buildings and associated plant, plus maintenance workers who may come across asbestos in the course of their work. It gives advice on what those responsible must do to ensure the health and safety of maintenance workers who may encounter asbestos.
MDHS 100 - Surveying Sampling and Assessment of Asbestos Containing Materials	HSE	Jan 2001	8488	£18.00	This MDHS sets out how to survey workplace premises for asbestos-containing materials (ACMs) and how to record the results in a usable form. It also gives advice on how to recognise and sample suspected ACMs. The MDHS has been produced as part of guidance issued by the Health and Safety Executive for people carrying out surveys. It will also be of interest to those who commission surveys.
The Management of Asbestos in Non-Domestic Premises (L127)	HSE	Dec 2002	5937	£9.50	This publication gives advice on how to comply with the duty to manage asbestos in non-domestic premises - regulation 4 of the Control of Asbestos at Work Regulations 2002 (CAW)
Work with Asbestos Insulation Asbestos Coating and Asbestos Insulating Board (L28)	HSE	Nov 2002	5817	£9.50	The fourth edition of this Approved Code of Practice applies to work with asbestos insulation, asbestos coating and asbestos insulating board as defined in the Asbestos (Licensing) Regulations 1983 (ASLIC). It specifically applies to employers carrying out similar work in these areas, using their own employees on their own premises, and who are exempted from the requirement to hold a licence under ASLIC.
Work with Asbestos Which Does Not Normally Require a Licence	HSE	Nov 2002	5700	£9.50	The fourth edition of this Approved Code of Practice applies to work with asbestos which does not normally require a licence from the Health and Safety Executive. This includes work on, or which disturbs, building materials that contain asbestos, asbestos sampling and laboratory analysis and work with asbestos during manufacturing. It will therefore be of interest to all those who have responsibilities for workers involved in these kinds of work.

**Recommended reading**

Asbestos - Effects on Health of Exposure To Asbestos	HSE	Jan 1985	8486	£7.95	This publication is aimed at those who have an interest in asbestos research and the potential risks posed by asbestos in the workplace.
Asbestos - The Analyst's Guide for Sampling, Analysis and Clearance Procedures (HSG248)	HSE	Feb 2005	8480	£16.50	This publication consolidates and updates technical guidance from a number of HSE sources, including previously published guidance note (EH10 - ISBN 0717609073) and MDHS (MDHS77 - ISBN 0717606775). This guidance is aimed at a technical audience, e.g. asbestos analysts, asbestos consultants, occupational hygienists, safety officers etc. It will also be useful to asbestos removal contractors and supervisors, employers, building owners and people with responsibility for managing properties and estates.
Asbestos: Duty to Manage Special Report	Workplace Law	May 2004	7856	£99.00 RICS Members: £89.10	This special report gives you the opportunity to get to grips with new asbestos regulations. It is the perfect tool to clarify any confusion created by new legislation and to assist you in confidently assessing what practical changes and methods you will need to introduce in the workplace from May 2004. Provides guidance and practical advice on techniques for the safe removal of asbestos-containing materials, covered by the Asbestos (Licensing) Regulations 1983 (as amended) - i.e. asbestos insulation, asbestos coating and asbestos insulating board (AIB).
How Are You Managing? - Dealing with the Risks of Asbestos in Buildings	HSE	Aug 2004	7983	£25.00 + VAT	Part one of this video provides a hard-hitting portrayal of the final days in the life of a building worker suffering from mesothelioma. The key message is the importance of checking whether material contains asbestos before starting work. Part two shows how a dutyholder might address the requirements of the duty to manage from the perspective of a large and a small organisation.

buy online at [www.ricsbooks.com](http://www.ricsbooks.com)

## Order Form

Please quote the following reference number: **NIAC**

Please complete in block capitals

Please send your payment and completed orderform to:  
RICS Books, Surveyor Court, Westwood Business Park,  
Coventry CV4 8JE UK



**RICS  
BOOKS**

T 0870 333 1600  
F +44 (0) 207 334 3851  
E mailorder@rics.org

Quantity	Title	Code	Price	Total

### Address details

Title	First name	Please add despatch	Subtotal
Surname	RICS Membership no.	Grand Total	
Address			
Postcode	T	F	

### Email

#### PLEASE NOTE - KEEPING YOU INFORMED BY E-MAIL

RICS and its businesses are very conscious that too many e-mails can be intrusive and a waste of time. However, we also know that being kept informed is essential in business. RICS BOOKS want to be able to e-mail you with relevant and timely information on the latest products and services, but will do so in a responsible manner and only with content that reflects your previous purchasing choices or requests.

HELP US KEEP YOU INFORMED – PLEASE TICK HERE IF YOU ARE HAPPY TO CONTINUE TO RECEIVE OFFERS BY E-MAIL:

You will always be able to change your mind at any time in the future.

#### Your Privacy:

RICS takes the privacy and security of the personal information you provide very seriously. Your details are held in a secure database with authorised access only. We apply data processing policies in compliance with the Data Protection Act 1998 and the Privacy & Electronic Communications Regulations (EC Directive) 2003.

RICS - and RICS Business Services Ltd, one of its subsidiary businesses\* - may use the information you provide to contact you with offers of products and services and may share your information with carefully selected third parties who may send you offers of their products and services which they believe may be of interest to you.

If you do not wish to receive offers from RICS Books another RICS subsidiaries, tick here

If you do not wish to receive third party offers, tick here

\* For a full list of RICS subsidiaries and affiliated businesses telephone RICS on +44 (0)870 333 1600 or visit [www.rics.org](http://www.rics.org)

### Payment details

I enclose a cheque\*\*/postal order payable to RICS Business Services Ltd.

\*\*All payments must be in (£) Sterling. Cheques must have a UK clearing bank

Please debit my  Mastercard  Visa  Maestro/Switch

Card number

Expiry date  Security code

Switch/Maestro Issue number  Start date

Please debit my RICS account

Signed  Date

Cardholders name and address if different from above

Terms and conditions available on request. Price and publication date correct at time of going to press, but may change without notice.

#### For Information:

Unless specifically stated, none of the products or services featured that are produced by non-RICS, third-party publishers, manufacturers or other suppliers are endorsed by RICS or any of its subsidiary businesses.

#### Please add despatch payment

DESPATCH CHARGES ARE CALCULATED ON THE NET VALUE OF GOODS

#### UK/N.Ireland/Channel Islands

- Order value up to £7.00: add £2.05
- between £7.01 - £20.00: add £3.20
- between £20.01 - £40.00: add 15%
- between £40.01 - £100.00: add 10%
- over £100.01: add 5%

#### Europe/Eire

- Order value up to £75.01: add £12.00
- over £75.00 contact us for a quotation

#### Rest of the World

- Order value up to £30.00: add £12.00
- between £30.01 - £75.00: add £22.00
- over £75.01, contact us for a quotation

buy online at [www.ricsbooks.com](http://www.ricsbooks.com)

**NIACS**

To enter the scheme you must be a member of either: RICS, ARCA, ATAC, ABE, CIOB, ICE or RIBA

[www.ricsbooks.com](http://www.ricsbooks.com)

**RICS Books**

The commercial publishing and bookselling arm of the Royal Institution of Chartered Surveyors - the source of essential information for surveyors and related professionals, offering a full range of formats – books, forms, contracts, loose-leaf and electronic products.